

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Southwark Coordinated Admission Schemes for Primary, Junior and Secondary Admissions 2018
Decision-maker	Cabinet Member for Children and Schools
Earliest date when decision can be taken	28 February 2018.
Key decision – Yes/No?	Yes
Date published on forward plan*	9 December 2016
Date sent to cabinet member	20 February 2017
Recommendation	That the Cabinet Member agrees the Primary, Junior and Secondary co-ordinated admission schemes for 2018 admissions as set out at appendix 1, appendix 2 and appendix 3 of the report.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	David Quirke-Thornton, Strategic Director of Children's and Adults Services
Report author (Name and job title)	Glenn Garcia, Head of Education Access 0-25
Contact Number	020 7525 2717

PART B

(Cabinet member to complete this section)

DECISION(S)
AS IN REPORT

REASONS FOR DECISION

REASONS FOR DECISION

AS IN REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

REPRESENTATIONS RECEIVED

ADDITIONAL ADVICE RECEIVED

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

I approved an alternative course of action set out in Part B.*

or

I have referred this matter to the Full Cabinet for decision.*

(* - Please delete as appropriate)

Signed.....*Wmll*..... Dated..28.02.17.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 5485.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

